

## CURRICULUM VITAE

**Surname** : **Sharofi**

**Name** : **Vilma**

**Date of Birth** : 2 / 09 / 1966

**Nationality** : Albania

**Status** : Married; 2 children

### Education

<i>Institution</i>	University of Tirana - Faculty of Economics
<i>Date</i>	1984– 1988
<i>Degree</i>	Diploma in Economics – Statistics

Date	Place	Institution / Company	Position	Description
March 2014 - present  October 2013 January 2014  2000- present  February 2008 - September 2013  May 2010 - September 2010	Tirana	Fiscal Academy (QTATD)  Regional Tax Directorate, Tiranë  School of Magistrates  (The institute of private higher education for Strategic Studies – ISSAT), various private companies.  Chemonix	Director  Director  Lecturer  Tax Advisor  Tax Advisor	<ul style="list-style-type: none"> <li>• Management of the tax and custom professional education system .</li> <li>• Management of tax collection system for the Tirana Region</li> <li>• Part-time lecturer of “Taxation”</li> <li>• Company Advisor on tax law matters.</li> <li>• Team leader in project “Monitoring of functions of the taxpayers service and processing of declarations”, financed by MCA-USAID as part of “Modernization and Reform of the Tax Administration” framework.</li> </ul>
May - September 2008          March - June 2008	Tirana	Chemonix          UMB(Marin Barleti University)	Tax Expert          Lecturer	<p><b>Project of “Reform and Modernization of the Tax Administration” as part of MCA (Millennium Challenge Accounting –USAID) framework.</b></p> <ul style="list-style-type: none"> <li>• Drafting :Tax Procedures Law instruction, tax procedures of public information, tax bulletin.</li> <li>• Drafting of customer question and answer -forms and other documents produced by GDT(of General Directorate of Taxation )</li> <li>• Drafting the guide of “calculation of administrative costs for tax collection”.</li> <li>• Drafting regulations of professional criteria for recruiting and promoting of tax inspectors.</li> <li>• Part-time lecturer of “Taxation”</li> </ul>

Date	Place	Institution / Company	Position	Description
November 2008 - May 2010	Tirana	Grontminj & Agrotec S.p.A.	Tax Expert	<ul style="list-style-type: none"> <li>Project tax expert: "<b>Implementation of the national plan for approximation of environmental legislation</b>" financed by EU.</li> </ul>
November 2003-December 2008  May 2005-November 2005	Tirana  Tirana	General Directorate of Taxation  General Directorate of Taxation	Director of Tax Reform  Deputy Director	<ul style="list-style-type: none"> <li>The design and implemetation of tax reform components in tax administration and legislation in cooperation with projects: <b>STAR financed by DFID-British Government, CAFAO- CAM (CARDS EU ), SIDA-Swedish government, USAID, Inwent- GTZ</b></li> <li>Member of the negotiating team with EU (SAA.-Stabilization Association Agreement).</li> <li>Management of tax audit issues, appeals and reform</li> </ul>
May 2000 - November 2003	Tirana	General Directorate of Taxation	Director of Tax Reform and European Integretation	<ul style="list-style-type: none"> <li>Counterpart of tax consultant company's PWC(DFID -"STAR" (suport to tax administration reform) in drafting: <ul style="list-style-type: none"> <li>tax procedural manuals such as :tax audit, training, education of taxpayers,</li> <li>excise law</li> </ul> </li> <li>Training of tax trainers, inspectors and taxpayers.</li> </ul>
October 1998 - May 2000	Tirana	General Directorate of Taxation	Director of Indirect Taxes  Tax trainer for tax inspectors and taxpayers.	<ul style="list-style-type: none"> <li>Monitoring and supervising implementation of law in the tax system(HQ and branches).</li> <li>Drafting as member team of law and guides : VAT , Excise , Tax Appeals Hearing.</li> <li>Grup Member (Albanian –DFID team) responsible of tax reform "STAR" (Support to Tax Administration Reform) structure design.</li> </ul>

Date	Place	Institution / Company	Position	Description
January 1994 - October 1998	Tirana	Ministry of Finance General Tax Department	Head of VAT Sector Senior VAT inspector VAT Trainer for tax inspectors and taxpayers	<ul style="list-style-type: none"> <li>• VAT Implementation</li> <li>• Part of the drafting team : VAT laws and regulations .</li> <li>• VAT Advertising campaign management for taxpayer education and training of 400 tax inspectors and VAT taxpayers .</li> </ul>
March 1991- 1994	Tirane	Customs Directorate of Tirana	Head of Statistics Sector, Tirana Customs	<ul style="list-style-type: none"> <li>• Management of import- export statistics</li> </ul>
1988-1991	Mirditë	Rrëshen Municipality	Sector of statistical plan	<ul style="list-style-type: none"> <li>• Designing and interpreting of industry and agriculture companies statistics</li> </ul>